

Tarleton State University

Camp Staff / Volunteer Background Check Form

The information provided below will be used to screen for criminal convictions. Your employment or volunteer participation in any Tarleton State University affiliated camp or program is contingent upon the satisfactory completion of a background screen. Individuals who have been convicted of a sexual offense are not eligible to serve in any employment or volunteer capacity for Tarleton State University affiliated camps or enrichment programs in positions responsible for the direct or indirect supervision of campers or program participants, or which may allow for unsupervised access to, or interaction with, campers or program participants.

FORM WILL NOT BE ACCEPTED UNLESS HOST DEPARTMENT INFORMATION IS COMPLETED

Complete By Host Dept	Host Department & Contact phone #: _____
	Camp: _____ Dates _____
	Box T- _____
	Stephenville, TX 76402

Camp Staff or Volunteer Information

Name: (Last, First Middle) _____

Other names you have used (including maiden name): _____

Date of Birth: _____ **Gender:** ☐ Male: ☐ Female:

Race: ☐ Caucasian ☐ African American ☐ Hispanic or Mexican American ☐ Asian / Pacific Islander ☐ Other Specify _____

We cannot process without a physical address. NO PO BOXES.

Current Address: _____ **City, State, Zip:** _____

County: _____ If you have lived at this address for less than two years, provide your previous address (es): _____

Conviction Record:

Have you ever been convicted of a violation of any local, State, or Federal law other than minor traffic violations? (This includes a plea of guilty or no contest) ☐ YES ☐ NO

If Yes, Date of Conviction: _____

If Yes, was the offense a felony or a misdemeanor: _____

Describe the offense: (If there are multiple convictions or if additional space is required, please include attachments.) _____

I, the undersigned, confirm that the statements made by me on this form are true, correct, and complete to the best of my knowledge and belief, and are made in good faith. I understand that any false statements made herein will void my application for employment or eligibility to serve as a program or camp volunteer. I authorize the operators of the above referenced camp, and or the Tarleton State University Employee Services office to check any personal information against records maintained on the Texas Department of Public Safety Crime Records Service, Sex Offender Database or other similar State or Federal criminal records. I hereby authorize any law enforcement agency to furnish to Tarleton State University, or its agent, my criminal conviction record for a misdemeanor or felony offense,. I do hereby release all agents, servants, and employees of Tarleton State University, the person in charge of such law enforcement agency or department, and all members of such law enforcement agency or department from all liability resulting from the furnishing of this information to Tarleton State University.

Signature: _____

Date: _____

The information on this form, together with any attachments, is the property of Tarleton State University. State law requires that you be informed of the following: (1) you are entitled to request to be informed about this information about yourself collected by use of this firm (with exceptions as provided by law); (2) you are entitled to receive and review that information; (3) you are entitled to have the information corrected at no charge to you.

Office Use:

Date Completed: _____

Completed by: _____

- 1) Texas Department of Public Safety (TXDPS) Criminal History
Results: ☐ Yes ☐ No
- 2) State Sex Offender search - Texas Department of Public Safety (TXDPS)
Results: ☐ Yes ☐ No
- 3) National Sex Offender (NSODW) search – U.S. Department of Justice
Results: ☐ Yes ☐ No